

**BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNECTICUT 06016**

**MINUTES OF REGULAR MEETING
Wednesday, February 15, 2017, at 7:00 p.m.**

DRAFT DOCUMENT – *These minutes are not official until approved at a subsequent meeting*

Regular Members Present: Jerilyn Corso (Chairman) Cindy Herms (arrived at 7:08 p.m.)
Kathy Pippin; Jim Richards, Steve Smith (arrived at 7:35 p.m.),
and Bill Syme,

Regular Members Absent:

Alternates Present: Paulette Broder.

Alternate Absent: Danelle Godek

Others: **Town Treasurer:** Kim Lord; **Assistant Treasurer:** Gayle Carolus;
First Selectman: Robert Maynard; **Selectmen:** Dick Pippin, Jason
Bowsza (arrived at 8:07 p.m.); **Town Staff or Department Heads Tax**
Collector: Patti Kratochvil; **East Windsor Public Schools** (arrived at
8:02 p.m.): Dr. Theresa Kane, **Superintendent;** Andrew Paquette, SFO,
Business Management Services provided by TMSolution, Inc.; **Board of**
Education: Cathy Simonelli, Chairman; Kathy Bilodeau, Kate Carey-
Trull, Nichole DeSousa, Bill Raber, Randi Reichle, David Swaim,

Press: No one from the press was present.

1. **Call to Order:**

Chairman Corso called the Meeting to Order at 7:00 p.m. The Board stood to recite the Pledge of Allegiance.

2. **Time and Place of Meeting:**

Wednesday, February 15, 2017 at 7:00 p.m. at the East Windsor Town Hall (11 Rye Street, Broad Brook, CT.)

3. **Attendance/Appointment of Alternates:**

Chairman Corso noted the absence of Regular Members Cindy Herms and Steve Smith; she called for a motion to appoint an Alternate to replace Cindy Herms.

MOTION: To APPOINT Alternate Member Paulette Broder as a voting member to replace Cindy Herms for the February 15, 2017 Regular Meeting of the Board of Finance.

Syme moved/Pippin seconded/DISCUSSION: None.
VOTE: In Favor: Unanimous (Pippin/Richards/Syme)

Chairman Corso noted the Board's second Alternate, Danelle Godeck, is not present; the Board can't fill Steve Smith's position at this time.

4. Approval of Agenda:

Treasurer Lord requested the addition of discussion regarding a communication entitled "Governor's Proposed FY 18 State Budget: Impact on Towns and Cities" from CCM (Connecticut Conference of Municipalities).

MOTION: To ADD under Communications the document received from CCM.

Broder moved/Pippin seconded/
DISCUSSION: Mr. Richards requested addition of an Executive Session to discuss upcoming contract negotiations. Chairman Corso clarified the Board was unable to add an Executive Session to a posted agenda; she offered instead addition of this discussion as Item d. under New Business.

MOTION: To ADD as Item d. under New Business discussion of contract negotiations.

Richards moved/Syme seconded/ DISCUSSION: None
VOTE: In Favor: Unanimous (Broder/Pippin/Richards/Syme)

VOTE ON ORIGINAL MOTION:
In Favor: Unanimous (Broder/Pippin/Richards/Syme)

5. Approval of Minutes/a. Regular Meeting, January 18, 2017:

MOTION: To APPROVE the Minutes of the Board of Finance Regular Meeting dated January 18, 2017 as written.

Syme seconded/Pippin seconded/DISCUSSION: None
VOTE: In Favor: Unanimous (Broder/Pippin/Richards/Syme)

6. Public Participation:

No one requested to speak.

LET THE RECORD SHOW Regular Member Cindy Herms arrived at 7:08 p.m.

MOTION: To APPOINT Alternate Paulette Broder to fill the place of Steve Smith.

Richard moved/Pippin seconded/DISCUSSION: None

VOTE: In Favor: Unanimous (Broder/Pippin/Richards/Syme)

7. **Communications/Governor's Proposed FY 18 State Budget: Impact on Towns and Cities" from CCM (Connecticut Conference of Municipalities).**

Treasurer Lord provided the Board with a copy of the captioned document. She noted CCM has done an analysis of the Governor's proposed FY18 budget which includes some new, and different, proposals. The final page of this document identifies the impact on East Windsor, such as:

- The ECS (Education Cost Sharing) Grant has been cut by \$2,475,039
- A new proposal is the creation of the Special Education Grant in the amount of \$1,928,357.
- Teachers' Retirement Contribution in the amount of \$1,052,181; teachers retirement pensions would now be partially funded by the municipality

Treasurer Lord indicated the net loss to East Windsor is \$1,635,110

Treasurer Lord reported that if a town loses money in the ECS Grant it can reduce the minimum budget requirement to the BOE by the amount lost. Also, the Alliance Grant is now going to the municipality; in the past it has gone to the schools. The Special Education Grant will replace the Excess Cost Grant, which had previously gone directly to the schools. The pension contribution would now become an additional expense to the Town; that expenditure must be paid to the State by December 31st annually.

Discussion followed regarding the effect of East Windsor's 2% increase cap, and the impact on the taxpayer.

8. **Monthly Reports:**

a. **Treasurer:**

Treasurer Lord presented the Board with the standard reports

- Cash Flow Report for January, 2017 – Webster Bank – General Fund Cash Account – See Attachment A.

Tax Collector:

Treasurer Lord presented the Board with the standard reports submitted by the Tax Collector:

- Cumulative Report of Cash – End of Month Report for January 2016 (should be January 2017) -See Attachment B.
- Report of the Tax Collector – See Attachment C, two pages

Assessor's Report:

Treasurer Lord presented the following monthly report submitted by the Assessor:

- Memorandum dated February 7, 2017.- Assessor's Status Report – See Attachment D, four pages.

Treasurer Lord reported the Assessor has included detailed information regarding the status of the Grand List, which has increased slightly. Some assessments have decreased due crumbling foundation issues. The next round of re-evaluations begins in 2018. The nursing homes lost the 2012 re-evaluation assessments because they didn't file their appeals in a timely manner. They are now filing appeals of the 2014 assessments.

Treasurer Lord also reported the new permitting system being used by the Town has helped because it allows better updating of property changes.

b. **Line-Item Transfer Requests:**

Treasurer Lord reviewed the specifics of the following line item transfers with the Board. See Attachment E, two pages.

CNR Selectmen – Transfer #12):

MOTION: To APPROVE Transfer #12.

Syme moved/Herms seconded/

DISCUSSION: Tax Collector Kratochvil provided the Board with support documentation related to this transfer request. She advised the Board of the intense increased workflow for January and July processing tax payments, both via direct contact with the public and also via mail. She also explained the process of hand stamping vs. mechanical validators, and the increase in productivity using the validator. Treasurer Lord explained the availability of unexpended funds in the CNR which could be used for capital expenditures to benefit the residents.

VOTE: In Favor: Unanimous (Broder/Pippin/Richards/Syme)

CNR Selectmen – Transfer #13):

MOTION: To APPROVE Transfer #13

Syme moved/Herms seconded/

DISCUSSION: First Selectman Maynard presented the Board with support documentation related to updating the Town's website. First Selectman Maynard noted the Town is currently supported by Virtual Town Hall, who has provided service for several years. First Selectman Maynard noted the changes in service levels since the inception of the current website, and explained the limitations of the current system and difficulty adding additional components. He advised the Board he has researched the cost of upgrading the website. Virtual Town Hall has proposed a one-time charge of \$6,000 to upgrade the system; the annual charge for hosting the site would remain at \$3,950. First Selectman Maynard cited the need to maintain the historical information currently available under Virtual Town Hall, and the need to provide a user-friendly system which allows updating

of individual pages by various employees such as department heads and assisting staff.

LET THE RECORD SHOW Mr. Smith arrived at 7:35 p.m.

Mr. Richards voiced concern that only one bid has been provided; First Selectman Maynard indicated he has received another bid for a one time charge of \$12,000 to build a new system, and a \$2,400 annual fee for hosting the site. He will seek additional bids as well. Treasurer Lord reiterated the site must be interactive, and multiple department heads and staff must be able to update department information – such as minutes, legal notices – frequently and easily. First Selectman Maynard cited the difficulty in maintaining the historical data when moving to a different provider. Mrs. Herms cited her past experience building websites; she understands the difficulty caused by multiple users. Mr. Smith felt there were many companies available to provide these services; Mr. Richards concurred and offered other vendors. Mrs. Herms concurred that the site needs to be updated; Mr. Syme cited the money available to upgrade the system is limited; if the Town is getting complaints the system needs to be updated. Mr. Richards cited concern as he didn't see a plan; he felt there were other ways to accomplish this.

Chairman Corso called for a vote, noting Mrs. Broder is currently voting in Mr. Smith's place.

VOTE:	In Favor:	Broder/Herms/Smith
	Opposed:	Pippin/Richards
	Abstained:	No one

MOTION: To APPOINT Steve Smith to his regular position on the Board.

Syme moved/Herms seconded/**DISCUSSION:** None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

Parks and Recreation – Transfer #14:

MOTION: To APPROVE Transfer #14.

Syme moved/Herms seconded/**DISCUSSION:** None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

Broad Brook Fire Department – Transfers #8 through #11:

MOTION: To APPROVE Transfer #8.

Syme moved/Herms seconded/

DISCUSSION: Mr. Richard questioned that these four transfers are covering items that didn't make the budget the last time? Treasurer Lord indicated that at

the end of the budget process lines were cut; these expenses were referred back to the Broad Brook Fire Department. Chief Arcari found as much money within the department as he could to cover the realignment of expenses but those resources didn't cover the full year of expenses.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

MOTION: To APPROVE Transfer #9.

Syme moved/Herms seconded/**DISCUSSION:** None

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

MOTION: To APPROVE Transfer #10.

Syme moved/Herms seconded/**DISCUSSION:** None

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

MOTION: To APPROVE Transfer #11.

Syme moved/Herms seconded/**DISCUSSION:** None

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

MOTION: To RECESS this Meeting to request the Board of Education to join the Board of Finance.

Richards moved/Syme seconded/**DISCUSSION:** None

VOTE: In Favor: Unanimous

LET THE RECORD SHOW the Board RECESSED at 7:55 p.m., and RECONVENED at 8:02 p.m.

9. Unfinished Business:

Nothing pending.

10. New Business:

a. BOE – Establishment of 1% Fund per State Statute:

Joining the BOF were Dr. Theresa Kane, Superintendent; Andrew Paquette, SFO, Business Management Services provided by TMSolution, Inc. and Board of Education members Cathy Simonelli, Chairman; Kathy Bilodeau, Kate Carey-Trull, Nichole DeSousa, Bill Raber, Randi Reichle, and David Swaim.

(Background: Under Connecticut General Statute Chapter 171, Sec. 10-248a a town can create a non-lapsing fund of not more than 1% of the unexpended funds from the prior Fiscal Year, said fund can be used for education purposes.)

Dr. Kane opened discussion by briefly explaining the purpose of the fund. She offered the Board a summary document explaining funding reductions for East Windsor, and noting the reasons the 1% Fund would be appropriate. She requested that the Town create such a fund in light of what's happening with the State budget. Dr. Kane reported that the BOE is currently engaging in workshops to develop their FY 2017 – 2018 Budget; their intent is to roll over a level services budget which would result in a 12.05% increase. The creation of the 1% Fund would help offset some of that increase. Dr. Kane indicated they are also preparing budgets which reflect a 3.5% and a 2% increase. They will come before the BOF on March 15th with their final budget proposal.

LET THE RECORD SHOW Selectman Bowsza arrived at 8:07 p.m.

Discussion continued regarding development of the 1% Fund, what expenditures could it fund, and brief review of the draft documents. It was suggested that the 1% Fund could be used for capital expenditures; Treasurer Lord suggested capital expenditures could include things like computers and small renovation projects as well as building repairs or upgrades. BOE Chairman Simonelli referenced various projects which would be considered property improvements which were either jointly funded by the Town and the BOE (the nurses' suite renovations) or funded through the BOE budget individually (athletic fields). Mr. Paquette recommended that the fund could be used for one-time non-recurring expenditures, perhaps some Special Education needs, but not anything related to personnel. Discussion continued regarding management issues – would the fund be created on the Town side with checks cut by the Town, or would it be managed by the BOE?

BOF Chairman Corso suggested the Board must first decide if they wish to create a 1% Fund, and then issue a Memorandum of Agreement between the BOF and the BOE, and go from there. She queried the Board for their preference?

MOTION: That the Board of Finance should move forward with development of the 1% Fund by exploring the Memorandum of Agreement sample/draft with the intent to sign an agreement with the Board of Education.

Richards moved/Syme seconded/

DISCUSSION: It was noted Treasurer Lord is ending her employment in East Windsor; who will continue work on this agreement? Treasurer Lord noted the agreement should define who will control the fund – is it the Board of Finance or the Board of Education? Discussion continued regarding review of the samples provided by Treasurer Lord and the Board of Education, with the intent of

developing a working document to be reviewed by the Town Attorney, the Board of Finance and the Board of Education. First Selectman Maynard suggested the Board of Selectmen will need to approve the Memorandum of Agreement as well. Chairman Corso suggested members of the Board of Finance review the documents and advise her of their preferences; this item will be carried over to the Board of Finance's next meeting.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

b. Police Department Overtime Line:

Treasurer Lord reported no one is available from the Police Department to discuss the status of these expenditures this evening. She referenced information provided in the Board's packets which reflects overtime expenditures from July 2016 through January 2017, then read an e-mail from Deputy Chief Hart which summarized the expenditures. It was noted that currently there is a positive balance in this account.

c. Nutmeg Network:

Treasurer Lord reported that Joe Sauerhoefer and Len Norton of the Public Works Department are taking over responsibility for IT management for the Town. While the school has IT staff there is no sharing of services with the Town side. Currently the Town is provided service from an outside vendor who appears at Town Hall once a week. Mr. Sauerhoefer recalls reviewing proposals for Town service several years ago; he would recommend an updated cost analysis.

d. Discussion of upcoming contract negotiations:

Discussion proceeded regarding Board members participation in contract negotiations. Chairman Corso suggested adding an Executive Session to the March agenda.

11. Board Member comments:

Chairman Corso reviewed the proposed dates for BOF Budget Workshops, noting she'll be unable to attend a workshop scheduled for Wednesday, March 29th. The Board is considering an alternate date, or proceeding as scheduled; options will be discussed at the March Regular Meeting.

Chairman Corso also requested the Board review the draft documents for the 1% Fund included in their packets and e-mail her preferences before the next meeting.

Paulette Broder had no comments this evening.

Kathy Pippin had no comments either.

Mrs. Herms questioned the status of the casino? First Selectman Maynard reported the Town has submitted a Development Agreement to the tribes and is now waiting for their response; negotiations are ongoing.

Mr. Smith briefly discussed the impact of the State budget.

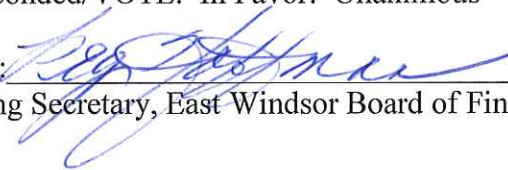
Mr. Richards had no comments to report.

12. Adjournment:

MOTION: To **ADJOURN** this Meeting at 8:55. p.m.

Syme.moved/Smith seconded/VOTE: In Favor: Unanimous

Respectfully submitted:


Peg Hoffman, Recording Secretary, East Windsor Board of Finance

CASH FLOW REPORT- WEBSTER BANK GENERAL FUND CASH ACCOUNT

BEGINNING BALANCE January 1, 2017	OUTFLOWS					
\$2,757,546	PAYROLL	TRANSFER TO BOE	ACCOUNTS PAYABLE	TRANSFER TO INVESTMENT ACCOUNT	TRANSFER TO DEBT SERVICE	TRANSFER TO OTHER/ BOUNCE*
	(\$591,977)	(\$1,874,000)	(\$903,243)	(\$3,000,000)		(\$916,171)
	*ADC made to Pension					

INFLOWS				ENDING BALANCE January 31, 2017
LOCAL REVENUE	STATE/FED REVENUE	TAX COLLECTIONS	TRANSFERS IN WPCA IN	
\$271,597	\$1,756,938	\$6,717,849		\$4,564,306

BOARD OF FINANCE - 2/15/2017
ATTACHMENT B.

CUMULATIVE REPORT OF CASH

End of Month Report of	JAN 2016	NET CASH COLLECTION	BUDGETED REVENUE	DIFFERENCE BETWEEN BUDGET AND ACTUAL
Current Taxes	\$9,329,114.25	\$28,432,293.77	\$29,152,930.00	(720,636.23)
MV Supplemental	\$330,830.61	\$331,766.42	\$300,000.00	31,766.42
Interest and Fees	\$13,293.87	\$163,262.51	\$225,000.00	(61,737.49)
Prior Year Taxes	\$13,463.55	\$261,995.63	\$300,000.00	(38,004.37)
Total Tax Collector Report	\$9,686,702.28	\$29,189,318.33	\$29,977,930.00	(805,577.96)
NON-GENERAL FUNDS COLLECTIONS				
Sewer Benefit Assessment	\$286.95	\$25,955.67		\$25,955.67
Sewer Facility Connection Charge	\$7,833.28	\$103,835.54		\$103,835.54
Aircraft	\$90.00	\$3,720.00	\$2,200.00	\$1,520.00
Parking	\$0.00	\$0.00	\$60.00	(\$60.00)
WHP Fire District	\$656.94	\$574,347.83	\$575,624.12	(\$1,276.29)
Total Deposit	\$9,695,569.45			

% OF BUDGET COLLECTED
% OF BUDGET COLLECTED

97.37% TOWN
99.78% FIRE

BOARD OF FINANCE - 2/15/2017
ATTACHMENT C, PAGE 1

LIST YEAR	BEGINNING BALANCE	ASSESSMENT INCREASE	ASSESSMENT DECREASE	TAXES REFUNDED	TO SUSPENSE	ADJUSTED COLLECTIBLE	SUSPENSE PAID TAX	SUSPENSE PAID INTEREST	TAXES PAID	INTEREST	LIEN	NET BALANCE	GROSS BALANCE
2015	30,114,830.70	82,622.55	221,662.83	42,431.69		29,975,790.42			28,764,060.19	40,491.44	12,274.85	1,211,730.23	1,211,730.23
2014	335,638.51	3,792.88	8,470.91	2,687.50		330,960.48			147,979.73	26,318.88	7,592.14	182,980.75	183,069.19
2013	137,409.92	404.15	2,461.38	55.97		135,352.69	250.75	108.65	37,888.91	12,696.26	1,454.46	97,563.78	97,757.70
2012	127,008.02		1,334.71			125,673.31	259.49	119.97	16,361.86	10,394.10	240.75	109,311.45	109,501.46
2011	108,401.06					108,401.05	373.12	314.77	15,203.79	12,185.51	522.08	93,197.26	93,245.26
2010	106,812.63		0.01			106,812.63	282.50	1,351.38	14,652.37	12,997.58	24.00	92,160.26	92,496.26
2009	104,212.91	0.02				104,212.93	4,197.65	4,845.37	13,894.10	14,863.74	48.00	90,318.83	90,342.83
2008	85,150.97					85,150.97	107.55	139.61	10,093.39	2,720.75	72.69	75,057.58	75,081.58
2007	54,884.42					54,884.42	213.80	357.91	(24.00)	-	24.00	54,908.42	54,932.42
2006	8,058.35					8,058.35	(5.01)		(24.00)	-	24.00	8,082.35	8,082.35
2005	5,060.48					5,060.48	33.79	63.86	-	-	-	5,060.48	5,060.48
2004	2,890.95					2,890.95	113.40	233.70	-	-	-	2,890.95	2,890.95
2003	3,388.05					3,388.05	256.71	581.45	-	-	-	3,388.05	3,388.05
2002	3,194.71					3,194.71	85.73	200.61	-	-	-	3,194.71	3,194.71
2001	1,473.13					1,473.13			-	-	-	1,473.13	1,473.13
TOTAL	31,198,414.81	86,819.60	233,929.84	45,175.16	-	31,051,304.57	6,169.48	8,317.28	29,019,886.34	132,668.26	22,276.97	2,031,418.23	2,032,246.60
CREDIT BALANCES													
	DATE	2/2/2017				2015	(20,896.86)						
						2014	(88.44)						
						2013	(93.92)						
						2012	(190.01)						
						2011	(48.00)						
						2010	(336.00)						
						2009	(24.00)						
						2008	(24.00)						
						2007	(24.00)						
						TOTAL	(21,725.23)						

TOWN OF EAST WINDSOR
REPORT OF TAX COLLECTOR

BOARD OF FINANCE - 2/15/2017
ATTACHMENT C, PAGE 2

[illegible]



TOWN OF EAST WINDSOR

Caroline G. Madore, CCMA II - Assessor
11 Rye St. - Broad Brook, CT 06010-9553
cmadore@eastwindsorct.com
860-623-0878 / (Fax) 860-623-4790

TO: Board of Finance / Board of Selectmen
FROM: Caroline G. Madore, CCMA II - Assessor
DATE: February 7, 2017
RE: Assessor's Status Report

MEMORANDUM

Real Estate Appeals which remain active:

Grand List of October 1, 2014:

- 171 Main St. (Chestnut Point Realty LLC) - Pretrial to be scheduled shortly
- 96 Prospect Hill Rd. (Kettle Brook Realty LLC) - Pretrial to be scheduled shortly
 - o **Please note:** Relative to the 10/1/2012 based Appeals for the above 2 properties, the Supreme Court rendered its decision in favor of the Town.
- 54 Real Estate Accounts - owned by SJK Properties LLC & Jolanta Kement - the pretrial scheduled for February 2, 2017 was re-scheduled to July 13, 2017.

Grand List of October 1, 2016 -

I have attached the following:

- Grand List filing
- A Breakdown of Commercial vs. Residential Gross Assessments
- Top Ten Taxpayer List

Thank you.



TOWN OF EAST WINDSOR

ASSESSOR'S OFFICE

February 1, 2017

Caroline G. Madore, Assessor for the Town of East Windsor hereby formally announces the figures for the Grand List of October 1, 2016:

TAXABLE PROPERTY

	<u>GROSS</u>	<u>EXEMPTIONS</u>	<u>NET</u>
REAL ESTATE	803,047,790	1,094,260	801,953,540
Difference	(19,070)	(122,260)	103,180
Percentage of Difference	-0.0024%	-10.0493%	0.0129%
PERSONAL PROPERTY	97,195,195	29,063,810	68,131,385
Difference	3,856,785	(827,770)	4,684,555
Percentage of Difference	4.1320%	-2.7692%	7.3834%
MOTOR VEHICLES	105,305,130	6,295,390	99,009,740
Difference	5,630,040	3,470,030	2,160,010
Percentage of Difference	5.6484%	122.8173%	2.2303%
Sub-Totals	1,005,548,115	36,453,450	969,094,665

TAX EXEMPT PROPERTY

REAL ESTATE	90,953,770	90,953,770	-
<u>TOTALS</u>	1,096,501,885	127,407,220	969,094,665
Difference	12,890,315	5,942,570	6,947,745
Percentage of Difference	1.1896%	4.8924%	0.7221%

Additional Information:

- The Net Difference of 6,947,745 times the 2015 mill rate (.03093) equals a gain of \$214,894 in collectible dollars.
- One mill = Taxable dollars figured as follows: Net total taxab assessment (969,094,665) times .001 = \$969,094.67



TOWN OF EAST WINDSOR

ASSESSOR'S OFFICE

Grand List of 10/1/2016		
Type	Gross Figures	%
Real Estate	894,001,560	81.53%
Personal Property	97,195,195	8.86%
Motor Vehicles	105,305,130	9.60%
Gross Grand List =	1,096,501,885	100.00%

Breakdown of Taxable Real Estate			
Commercial vs. Residential			
Code	Description	Gross Assn't Value	%
100	Residential	503,519,750	62.7011%
200	Commercial	179,253,070	22.3216%
300	Industrial	71,602,700	8.9164%
500	Vacant land	6,732,440	0.8384%
600	Use Assessment	3,653,000	0.4549%
800	Apartments	38,286,830	4.7677%
		803,047,790	100.0000%

Residential	Commercial
62.7011%	
	22.3216%
	8.9164%
0.8384%	
0.4549%	
	4.7677%
63.9943%	36.0057%

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ATTACHMENT D, PAGE 4

TOP TEN TAXPAYER LIST (GROSS ASSESSMENTS) - FOR OCTOBER 1, 2016

Property Owner / Location	Real Estate	Personal Property	Motor Vehicles	Assessment Totals	% Gross Assmt
1 Southern Auto Sales, Inc. & Related Entities Various Locations	20,822,590	2,955,280	221,230	23,999,100	2.1887%
2 Wal-Mart Stores East LP 44 & 69 Prospect Hill Rd.	18,250,780	3,177,460	30,410	21,458,650	1.9570%
3 The Mansions at Canyon Ridge LLC 277 North Rd.	19,050,040	170,800	28,050	19,248,890	1.7555%
4 Millpond Limited Partnership 100 Mill Pond Rd.	15,198,710	317,190	8,520	15,524,420	1.4158%
5 Sustainable Building Systems USA LLC & Related Entity 18 Craftsman Rd.	4,197,020	10,512,390	86,400	14,795,810	1.3494%
6 Blue Dog Properties Trust 97 Newberry Rd.	10,990,100	0	0	10,990,100	1.0023%
7 Connecticut Light & Power Co. & Related Entities Various Locations	559,940	10,305,010	0	10,864,950	0.9909%
8 Balch Bridge Street Corp. & Related Entities Various Locations	9,051,110	93,540	3,590	9,148,240	0.8343%
9 East Windsor Properties Limited Partnership 69 Prospect Hill Rd.	8,776,440	0	0	8,776,440	0.8004%
10 Fremont Prospect Hill Road LLC 64, 66 & 68 Prospect Hill Rd.	8,184,460	0	0	8,184,460	0.7464%
TOTALS	115,081,190	27,531,570	378,200	142,991,060	13.0407%

Town of East Windsor
 Caroline G. Madore, CCMA II - Assessor
 February 1, 2017



Town of East Windsor Transfer Request Form

FY 16-17



Department	CNR Selectmen (3005 410100)	Date	1/19/2017
Transfer Amount	\$1,200.00		
Line Item FROM	Potable Water (81160)	Line Item TO	Capital (81150)
Reason for Transfer	To pay for valldators for the Tax Collector's Office		
12	Approved	Denied	

Department	CNR Selectmen (3005 410100)	Date	1/19/2017
Transfer Amount	\$5,000.00		
Line Item FROM	Potable Water (81160)	Line Item TO	Capital (81150)
Reason for Transfer	To fund upgrade to website		
13	Approved	Denied	

Department	Parks and Recreation (710200)	Date	1/26/2017
Transfer Amount	\$133.00		
Line Item FROM	Travel (52300)	Line Item TO	Educations and Dues (52400)
Reason for Transfer	To cover cost of Annual CRPA Conference for new employee.		
14	Approved	Denied	

Department		Date	
Transfer Amount			
Line Item FROM		Line Item TO	
Reason for Transfer			
15	Approved	Denied	

First Selectman
Board of Finance

Robert J. Nyman

Date
Date

2/7/2017



Town of East Windsor Transfer Request Form

FY 16-17



Department Broad Brook Fire (511000) Date 1/13/2017
Transfer Amount \$1,000.00
Line Item FROM Part-time salary (51620) Line Item TO Secretary (51900)
Reason for Transfer Secretary will be paid from Part-time salary line in FY 18

8 Approved Denied

Department Broad Brook Fire (511000) Date 1/13/2017
Transfer Amount \$4,000.00
Line Item FROM Building Repair (54423) Line Item TO Education & Dues (52400)
Reason for Transfer Education line was cut during budget process, and state mandated training has to take place.

9 Approved Denied

Department Broad Brook Fire (511000) Date 1/13/2017
Transfer Amount \$2,500.00
Line Item FROM Vehicle (53300) Line Item TO Services (52100)
Reason for Transfer Service line was underfunded during budget process. The line has fixed expenses through 6/30

10 Approved Denied

Department Broad Brook Fire (511000) Date 1/13/2017
Transfer Amount \$2,500.00
Line Item FROM Supplies (52200) Line Item TO Services (52100)
Reason for Transfer Service line was underfunded during budget process. The line has fixed expenses through 6/30

11 Approved Denied

First Selectman
Board of Finance

Ruth J. Myrick

Date 2/7/2017
Date